



### **Call for Board Directors**

The Ottawa Valley Family Health Team (OVFHT) is seeking new Board members. Our team of family physicians and interdisciplinary health providers serve people in Mississippi Mills and the surrounding area. The Ottawa Valley Family Health Team opened its doors in November 2010. We are a not-for-profit Family Health Team (FHT), funded by the Ministry of Health and Long-Term Care. The Executive Director of our FHT reports to a Board of Directors, which is made up of five family physicians and four members from the community.

Our mission is to increase the level of and access to primary care services by building an integrated team of health care professionals, so that all residents have access to timely, high quality primary care medical services, emphasizing health promotion, disease prevention and improved management of chronic disease.

The term for our Board member position is two years. At a minimum, the board meets four times per year. In addition, the expectation is that each Board member joins at least one Board committee.

### **Qualifications**

Currently, the Board of Directors is seeking new volunteer Board Members who demonstrate leadership with a variety of skills and expertise to help set strategic direction, provide governance oversight, and monitor the financial health of the organisation.

We are looking for dynamic and deeply engaged board members to act in the best long-term interest of the organization, and its stakeholders.

The following knowledge, experience and attributes are being sought to serve on the board:

- Strategic Planning & Leadership
- Clinical Skills
- Human Resources Management
- Financial Management/Audit
- Risk Management
- Quality Improvement
- Performance Measurement
- Governance/Accountability Management
- Patient Relations/Complaints
- Information Technology
- Board Experience with a specific focus on not-for-profit

## **Attributes**

- Critical Thinking
- Interpersonal skills
- Teamwork
- Strategic outlook
- Communication through constructive conversations and consensus building

## **Meetings Events and Time Commitment**

The Board issues a calendar of meetings and events so that Board members can commit with adequate notice. Meetings would be held quarterly in line with reporting requirements of the organization.

## **Meetings Include**

- Board Meetings held quarterly. Meetings start at 4.30pm via zoom and in-person (when permitted)
- Board committee meetings are between the scheduled regular Board meetings as required
- Annual General Meeting (AGM) in June
- Annual strategic planning meeting in the Fall

## **Contact Information**

To apply please send in your cover letter and resume to:

Mr. Peter Hamer  
Executive Director  
[phamer@ovfht.ca](mailto:phamer@ovfht.ca)

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